

**Winchester -Frederick County ("Win-Fred") MPO
TECHNICAL ADVISORY COMMITTEE Meeting Minutes
August 4, 2009 - 10:00 a.m.
Timbrook Public Safety Center – 3rd Floor Community Meeting Room**

Chairman Tim Youmans called the meeting to order at 10:00 a.m. with the following members present: Mr. Jerry Copp, Mr. Terry Short, Mr. John Bishop, Mr. Perry Eisenach and Mr. Eric Lawrence.

Others present: Mr. Chris Price, Ms. Karen Taylor and Ms. Tiffany Tran.

1. Administrative Items:

- a) Welcome and Introductions – Chairman Youmans welcomed everyone to the meeting and noted that the Town of Stephens City representative was not present which did not meet the bylaws requirement for a quorum. The committee agreed that the meeting would proceed however no actions could be taken only a consensus of recommendations.
- b) Review and Approval of the July 7, 2009 Technical Advisory Committee Meeting Minutes – **Due to lack of a quorum, no action was taken on approval of the minutes.**

2. Public Comment Period – None reported.

3. Review and recommendation of TIP Amendment UPC #75881

Mr. Short briefly reviewed the TIP Amendment for Exit 310 Interchange Modification. He stated that this TIP Amendment is to add additional \$1,197,388 PE-NH funds to the FFY09 based on estimate increase. Staff stated that the amendment is currently under the 20 day public comment and review period through August 8th and no comments have been received thus far. Following discussion, **consensus of the committee was to recommend approval to the Policy Board.**

4. Proposed 2030 Constrained Long Range (CLRP) Amendment

Mr. Short briefly explained the proposed the TIP Amendment (agenda item 5) to obligate federal funds for an Intersection Improvement Project at White Oak Road and Tasker Road to provide east and westbound left turning lanes from Tasker Road onto White Oak Road and north and southbound left turning lanes from White Oak Road onto Tasker Road. He stated that this is being constructed to prepare for future signalization at this intersection and increase safety for the traveling public. He stated that before the MPO can approve this proposed TIP amendment, it will be necessary to amend the 2030 CLRP project list to reflect this project.

He stated that the proposed TIP Amendment (agenda item 5) to amend the WinFred MPO TIP and the 2030 CLRP project list is currently under the 20 day public comment and review period through August 8th and to date no comments have been received. Following discussion, **consensus of the committee was to recommend approval to the Policy Board.**

5. Review and recommendation of TIP Amendment UPC #90970

Mr. Short reviewed the TIP amendment with the committee. He stated that the amendment is to obligate federal funds for an Intersection Improvement Project at White Oak Road and Tasker. He stated that the improvement will provide east and westbound left turning lanes from Tasker Road onto White Oak Road. It will also provide north and southbound left turning lanes from White Oak onto Tasker.

Mr. Short stated that this project is being constructed to prepare for future signalization at the intersection and increase safety for the traveling public. He stated that the proposed TIP amendment is currently under the 20 day public comment and review period through August 8th and to date no comments have been received. Following discussion, **consensus of the committee was to recommend approval to the Policy Board.**

6. August Meeting Schedule

The committee reviewed the following meeting schedule:

Wednesday, August 12 – Draft Transit Plan Public Input Meeting 5:00p.m. to 6:00 p.m. – Our Health
Wednesday, August 19 – Policy Board @ 10 a.m. – Frederick County Administrative Offices

Ms. Taylor noted a correction in the transit public input meeting. Meeting time is 5:00 p.m. to 6:30 p.m.

7. Other Business

The committee directed staff to contact the Town of Stephens City representative on the TAC in reference to quorum requirements.

8. Adjournment @ 10:17 a.m.