

WIN-FRED METROPOLITAN PLANNING ORGANIZATION

Frederick County ❖ City of Winchester ❖ Town of Stephens City



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Win-Fred Metropolitan Planning Organization Technical Committee Minutes – July 12, 2011 – 10 a.m.

Frederick County Administrative Offices
 BOS Executive Session Room

| Win-Fred MPO Technical Committee Member Jurisdiction Representatives | | | | | |
|---|-------------------------|---|---------------------------|---|---------------------------|
| | Frederick County | | VDRPT | | Staff |
| ✓ | Patrick Barker | ✓ | Anthony Foster | ✓ | Martha Shickle |
| | John Bishop | | Mark Ledford | ✓ | Karen Taylor |
| | Eric Lawrence | | Winchester Airport | | |
| ✓ | Kris Tierney | | Serena ‘Renny’ Manuel | | |
| | | | Winchester Transit | | Others |
| | Stephens City | | Renee Wells | ✓ | Winchester Star |
| ✓ | Brian Henshaw | | Winchester | ✓ | Walt Cunningham |
| | VDOT | | Jim Deskins | | Alternates |
| | Jerry Copp | | Perry Eisenach | ✓ | Tim Stowe (Stephens City) |
| | Terry Short | | Tom Hoy | | |
| | | ✓ | Tim Youmans | | |

**Winchester -Frederick County ("Win-Fred") MPO
TECHNICAL ADVISORY COMMITTEE Meeting Minutes
July 12, 2011 - 10:00 a.m.
Frederick County Administrative Offices
Board of Supervisors' Executive Session Room**

1. Administrative Items:

- a) Welcome and Introductions – Chairman Youmans welcomed everyone to the meeting.
- b) Review and approval of the June 7, 2011 Technical Advisory Committee Meeting Minutes – Minutes were tabled due to no quorum.

2. Public Comment Period – None reported.

3. Draft FY12-15 Transit Section of the WinFred MPO TIP

Ms. Taylor stated that enclosed in the packet is the DRAFT FY12 - FY15 STIP section for the WinFred MPO. She stated that the public comment period was approved by the Policy Board on June 29th and will begin on July 7th and conclude on July 26th. Ms. Taylor stated that no comments have been received to date.

Consensus by the committee was to forward a recommendation of approval to the Policy Board.

4. 2035 CLRP Draft Vision List and Candidate Projects

Ms. Taylor reviewed and discussed the the Draft Vision List. She stated that the list includes the designation of candidate CLRP projects selected by the Project Steering Committee. Ms. Taylor requested that the committee review the list of projects and forward comments to staff no later than July 22nd. She stated that the list will be presented to the Policy Board in August.

Mr. Cunningham, a member of the Citizens Advisory Committee, stated that he supports the construction of Route 37 East; he feels this will correct other transportation projects.

5. July-August Meeting Schedule

Ms. Taylor reviewed the following schedule:

- Project Steering Committee: TBA
- Tuesday, July 12th – Technical Advisory Committee @ 10 a.m. – Fred. Co. BOS Executive Session Room
- Wednesday, July 20th – Policy Board Meeting @ 10 a.m. – Fred. Co. Admin. Offices – First Floor Conference Room (May be postponed)
- Tuesday, August 9th – Technical Advisory Committee @ 10 a.m. – Fred. Co. Admin. Offices – First Floor Conference Room
- Wednesday, August 17th – Policy Board Meeting @ 10 a.m. – Fred. Co. Admin. Offices – First Floor Conference Room

Other Business – Mr. Tierney brought up for discussion the TIGER3 grant application. He stated that he feels a consultant should be secured to apply for the grant; a discussion of potential projects will be discussed by the Project Steering Committee.

Adjournment at 10:34 a.m.

Definition of Acronyms on Reverse

Glossary of Acronyms

MPO - Metropolitan Planning Organization - Federal transportation laws and regulations require the establishment of an MPO in every urbanized area of the U.S. with a population over 50,000. MPOs are responsible for meeting the federal metropolitan planning regulations for transportation.

TIP - Transportation Improvement Program - Developed and approved by the Transportation Planning Board, the TIP is a list of projects and programs that will be implemented over the next six years. In order to receive federal funding, transportation projects must be included in the Constrained Long Range Plan and the TIP. Amendments are major changes to a project included in the CLRP, TIP or STIP that are not Administrative Modifications.

CLRP - Long Range Transportation Plan - Developed and approved by the Win-Fred MPO, the LRTP is a regional plan that includes all transportation projects and programs that the Win-Fred MPO realistically anticipates can be implemented over the next 25 years. In order to receive federal funding, transportation projects must be included in the LRTP and the TIP.

FHWA - Federal Highway Administration

Within the US Department of Transportation, FHWA is responsible for highway issues, including federal laws and regulations related to metropolitan transportation planning.

FTA - Federal Transit Administration

Within the US Department of Transportation, FTA is responsible for public transit issues, including federal laws and regulations related to metropolitan transportation planning.

UPWP – Unified Planning Work Program

MPOs must adopt and implement an annual work program and budget known as the Unified Planning Work Program (UPWP). The UPWP identifies all activities to be undertaken by the MPO during the fiscal year which begins July 1st and ends the following June 30th.