

**Winchester -Frederick County ("Win-Fred") MPO  
TECHNICAL ADVISORY COMMITTEE Meeting  
September 7, 2010 - 10:00 a.m.  
Frederick County Administrative Offices – First Floor Conference Room**

**AGENDA**

**1. Administrative Items:**

- a) Welcome and Introductions
- b) Review and approval of the August 10, 2010 Technical Advisory Committee Meeting Minutes  
( *Attachment*)

**2. Public Comment Period**

**3. Exit 310 Interchange Status – Mr. Terry Short**

Mr. Short will provide an overview of the current Exit 310 Interchange Project.

**4. Millwood Avenue Study Update - Staff**

**5. September Meeting Schedule**

Tuesday, September 7 – Technical Advisory Committee @ 10:00 a.m. – Frederick County Administrative Offices

Wednesday, September 15 – Policy Board @ 10 a.m. – Frederick County Administrative Offices

Monday, September 20 - Project Steering Committee @ 9:00 a.m. – War Memorial Building (Jim Barnett Park)

Monday, September 20 - Citizens Advisory Committee will host the Millwood Avenue Study Public Input Meeting at the War Memorial Building located in Jim Barnett Park @ 6:00 p.m.

**6. Other Business**

**7. Adjournment**

**Definition of Acronyms on Reverse**

## Glossary of Acronyms

**MPO - Metropolitan Planning Organization** - Federal transportation laws and regulations require the establishment of an MPO in every urbanized area of the U.S. with a population over 50,000. MPOs are responsible for meeting the federal metropolitan planning regulations for transportation.

**TIP - Transportation Improvement Program** - Developed and approved by the Transportation Planning Board, the TIP is a list of projects and programs that will be implemented over the next six years. In order to receive federal funding, transportation projects must be included in the Constrained Long Range Plan and the TIP. Amendments are major changes to a project included in the CLRP, TIP or STIP that are not Administrative Modifications.

**CLRP - Long Range Transportation Plan** - Developed and approved by the Win-Fred MPO, the LRTP is a regional plan that includes all transportation projects and programs that the Win-Fred MPO realistically anticipates can be implemented over the next 25 years. In order to receive federal funding, transportation projects must be included in the LRTP and the TIP.

**FHWA - Federal Highway Administration**

Within the US Department of Transportation, FHWA is responsible for highway issues, including federal laws and regulations related to metropolitan transportation planning.

**FTA - Federal Transit Administration**

Within the US Department of Transportation, FTA is responsible for public transit issues, including federal laws and regulations related to metropolitan transportation planning.

**UPWP – Unified Planning Work Program**

MPOs must adopt and implement an annual work program and budget known as the Unified Planning Work Program (UPWP). The UPWP identifies all activities to be undertaken by the MPO during the fiscal year which begins July 1st and ends the following June 30th.

# WIN-FRED METROPOLITAN PLANNING ORGANIZATION

Frederick County ❖ City of Winchester ❖ Town of Stephens City



103 East 6<sup>th</sup> Street, Front Royal, Virginia 22630  
 Phone: 540-636-8800 ❖ Fax: 540-635-4147  
 www.winfredmpo.org

## Win-Fred Metropolitan Planning Organization Technical Advisory Committee Meeting Minutes – August 10, 2010 at 10 a.m.

**Timbrook Public Safety Center  
 3<sup>rd</sup> Floor Community Meeting Room**

<b>Win-Fred MPO Technical Advisory Committee Member Jurisdiction Representatives</b>					
	<b>Frederick County</b>		<b>VDRPT</b>		<b>Staff</b>
	Patrick Barker		Kenneth Pollock	✓	Chris Price
✓	John Bishop		<b>Winchester Airport</b>	✓	Karen Taylor
✓	Eric Lawrence		Serena ‘Renny’ Manuel	✓	Tiffany Tran
✓	Kris Tierney		<b>Winchester Transit</b>		
	<b>Stephens City</b>		Renee Wells		<b>Media</b>
	Brian Henshaw		<b>Winchester</b>	✓	Winchester Star
	<b>VDOT</b>		Jim Deskins		<b>Alternates</b>
✓	Jerry Copp	✓	Perry Eisenach	✓	Tim Stowe
✓	Terry Short	✓	Tom Hoy		<b>Others</b>
		✓	Tim Youmans	✓	Ed Carter
				✓	Dr. John Crandell
				✓	Jon Masinick
				✓	Ken Mobley
				✓	Heather Mackey
				✓	Chad Tucker

**Winchester -Frederick County ("Win-Fred") MPO  
TECHNICAL ADVISORY COMMITTEE Meeting Minutes**

**August 10, 2010 - 10:00 a.m.**

**Timbrook Public Safety Center – 3<sup>rd</sup> Floor Community Meeting Room**

**1. Administrative Items:**

- a) Welcome and Introductions – Chairman Tim Youmans welcomed everyone to the meeting with a roundtable of introductions.
- b) Review and approval of the July 13, 2010 Technical Advisory Committee Meeting Minutes – **A motion was made by Mr. Tierney approving the minutes. Motion seconded by Mr. Short. Motion carried.**

**2. Public Comment Period – None reported.**

**3. Route 522 Multimodal Corridor Draft Report Presentation**

The consultants, Michael Baker and Renaissance Planning Group presented the Draft Report of the Route 522 Multimodal Corridor Study. MPO staff requested to receive comments on the report no later than August 17<sup>th</sup>. Contact MPO staff to receive a copy of the presentation.

**4. Route 11 Access Management Study Draft Report Presentation – Chad Tucker (VDOT)**

Mr. Chad Tucker with VDOT presented the Draft Report of the Route 11 Access Management Study. MPO staff requested to receive comments on the report no later than August 31<sup>st</sup>. Contact MPO staff to receive a copy of the presentation.

**5. Long Range Transportation Plan (LRTP) Update**

Mr. Price stated that, since the draft Vision Plan has been approved by the Policy Board, it is time to select projects for the fiscally Constrained Plan. Mr. Price noted that VDOT revenue forecasts show a significant decrease in funding over the plan time horizon, particularly in the Urban program. He stated that staff will be requesting that TAC members review the existing constrained plan project list and, given the decreased revenue projections, recommend which projects should still be included on the Constrained Plan. Mr. Price also noted that the current adopted Constrained Plan contains significantly more projects than the previous revenue forecasts should have allowed for, mostly due to the fact that many projects were included for preliminary engineering only. While this process serves to keep projects active, it is no longer the preferred strategy from FHWA and VDOT's perspective.

Mr. Short commented on the change in the long range revenue estimates and noted that you can transfer funding from some programs into others. He also noted that while certain line items had been significantly reduced or eliminated, others had increased. Mr. Short also concurred with Mr. Price that although several dozen projects were identified in the 2030 Constrained Plan, there will be a strong need to choose only a few in the updated plan in order to be fiscally constrained. Many of the members expressed concern about the reductions and differences in the projections than what they were told a couple months ago. Chad Tucker said that the projections are constantly changing and the ones given were developed in January so it could be different than what was told to Frederick County. Mr. Eisenach asked if there was even going to be an Urban program in the next five years and Mr. Short responded that it was not sure at this point but the funding is dwindling. Both Mr. Eisenach and Chairman Youmans said it was the first time they have heard of these reductions and were caught off guard by it. Mr. Bishop stated while the revenue estimates are of concern, the focus of this discussion should be on prioritizing projects for the CLRP as recommended by staff and not on the revenue forecasts.

Mr. Price stated that staff will prepare a list of all of the projects included in the 2030 Constrained Plan and will request that each jurisdiction prioritize, eliminate, or add projects for consideration in the 2035 CLRP within the limits of fiscal constrained provided by the new revenue forecasts.

Mr. Bishop requested that a VDOT representative speak about the revenue forecasts and explain how they are determined in order to make it easier for jurisdictions to complete long range plans and have a better idea on what kind of funding will be available. Mr. Short responded that he would have a VDOT representative attend a meeting in the future to provide more detail about the revenue forecasts.

## **6. Millwood Avenue Study Update**

Mr. Price stated that the consultant Gorove/Slade was approved by the Policy Board at the July meeting. The next step will be a kick-off meeting with Gorove/Slade, MPO staff and committees.

## **7. August Meeting Schedule**

Ms. Taylor reviewed the following schedule:

TBA - Project Steering Committee

Tuesday, August 10 – Technical Advisory Committee @ 10:00 a.m. – Timbrook Public Safety Center

TBA - Citizens Advisory Committee @ 8:00 a.m. – First Bank

Wednesday, August 18 – Policy Board @ 10 a.m. – Frederick County Administrative Offices

**Other Business:** Mr. Bishop stated that Mr. Barker is not in support of the Park and Ride lots. Mr. Bishop requested a license plate or flyer survey to help determine where people are commuting from.

**Meeting adjourned at 12:15 p.m.**