

**Winchester -Frederick County MPO
First Floor Conference Room
Policy Board Meeting Minutes
August 19, 2009 - 10:00 a.m.**

Chairman Shickle called the meeting to order at 10 a.m. with the following members present: Mr. John Bishop representing Frederick County, Mr. John Riley, Mr. Mike Kehoe, Mr. John Willingham, Mr. Bob Noe and Mr. Garrett Moore.

Others present: Mr. Chris Price, Ms. Tiffany Tran, Ms. Karen Taylor, Mr. Terry Short, Mr. Jerry Copp, Mr. Kris Tierney and Mr. Alex Bridges representing the Northern Virginia Daily.

1. ADMINISTRATIVE ITEMS:

- a. Welcome and Introductions – Chairman Shickle welcomed everyone to the meeting. Mr. Noe introduced himself as the Interim City of Winchester Manager.
- b. Review and Approval of the Minutes of the July 15, 2009 Policy Board Meeting – **A motion was made by Mr. Riley approving the minutes. Motion seconded by Mr. Moore. Motion carried.**
- d. Financial Report – The Board briefly reviewed the report; no action required.
- e. Committee Meeting Status Report – The Board briefly reviewed the report; no action required.

2. Public Comment Period – None reported.

3. City and Countywide Transit Services Plan Final Report – KFH Group

Mr. Price suggested that the Board table this item until the next scheduled meeting. He stated that the consultant is incorporating comments received from the public input meeting held on August 12th. The Board agreed to table the item.

4. TIP Amendment UPC #75881

Mr. Price briefly reviewed the enclosed TIP Amendment for Exit 310 Interchange Modification. He stated that the TIP Amendment is to add additional \$1,197,388 PE-NH funds to the FFY09 based on estimate increase. Mr. Price stated that the Technical Advisory Committee at their August meeting forwarded a recommendation of approval to the Policy Board. Mr. Price stated that staff is requesting that the Policy Board approve the TIP amendment and authorization for Chairman Shickle to execute the accompanying resolution. Following discussion, a **motion was made by Mr. Riley approving the TIP amendment and authorization for the Chairman to execute the resolution. Motion seconded by Mr. Kehoe. Motion carried.**

5. Proposed 2030 Constrained Long Range (CLRP) Amendment

Mr. Price stated that VDOT has requested a proposed TIP Amendment to obligate federal funds for an intersection improvement project at White Oak Road and Tasker Road to provide east and westbound left turning lanes from Tasker Road onto White Oak Road and north and southbound left turning lanes from White Oak Road onto Tasker Road. This is being constructed to prepare for future signalization at this intersection and increase safety for the

traveling public. Mr. Price stated that before the MPO can approve this proposed TIP amendment, it will be necessary to amend the 2030 CLRP project list. He stated that the Technical Advisory Committee at their August meeting forwarded a recommendation of approval to the Policy Board. Mr. Price stated that staff requests that the Policy Board approve the amendment to the Constrained Long Range Plan. Following discussion, **a motion was made by Mr. Kehoe approving the amendment to the Constrained Long Range Plan. Motion seconded by Mr. Riley. Motion carried.**

6. TIP Amendment UPC #90970

Mr. Price stated that the attached TIP Amendment is to add an intersection improvement project at White Oak Road and Tasker Road to the TIP. He stated that the Technical Advisory Committee at their August meeting forwarded a recommendation of approval to the Policy Board. **A motion was made by Mr. Kehoe approving the TIP amendment (UPC #90970) and execution of the resolution by Chairman Shickle. Motion seconded by Mr. Riley. Motion carried.**

7. Presentation of the FY 2009 MPO Annual Report

Mr. Price presented the FY2009 MPO Annual Report to the Board. A copy of the report is attached to the minutes.

8. Discussion on the establishment of a Virginia Association of Metropolitan Planning Organizations (VAMPO)

Mr. Price briefly reviewed and discussed with the Board, the attached House Joint Resolution No. 756 which requests the Secretary of Transportation to support and assist in the establishment of a Virginia Association of Metropolitan Planning Organizations. Mr. Price stated that this legislation was introduced to provide a level of support to MPO's in reference to sharing best management practices, the new Surface Transportation Law from the Federal Government and implement additional duties, powers and responsibilities to MPO's. He stated that this will be a professional organization within Virginia to promote MPO's. Mr. Price stated that the MPO staff from around the State and VDOT will be attending a meeting in Charlottesville next week to discuss this further. Mr. Shickle stated that he feels that a cost analysis should be done to determine the need for a VAMPO.

9. September Meeting Schedule

The Board briefly reviewed the following meeting schedule:

Tuesday, September 1 – Technical Advisory Committee @ 10:00 a.m. – Frederick County Administrative Offices
Thursday, September 3 – Project Steering Committee @ 10:00 a.m. – Frederick County Administrative Offices
Tuesday, September 8 – Citizens Advisory Committee @ 8:00 a.m. – First Bank
Wednesday, September 16 – Policy Board @ 10 a.m. – Frederick County Administrative Offices

10. Other Business – None reported.

Meeting adjourned at 10:30 a.m.

Glossary of Acronyms on Reverse

TIP - Transportation Improvement Program - Developed and approved by the Transportation Planning Board, the TIP is a list of projects and programs that will be implemented over the next six years. In order to receive federal funding, transportation projects must be included in the Constrained Long Range Plan and the TIP. Amendments are major changes to a project included in the CLRP, TIP or STIP that are not Administrative Modifications.

CLRP - Financially Constrained Long Range Transportation Plan - Developed and approved by the Win-Fred MPO, the CLRP is a regional plan that includes all transportation projects and programs that the Win-Fred MPO realistically anticipates can be implemented over the next 25 years. In order to receive federal funding, transportation projects must be included in the CLRP and the TIP.

MPO - Metropolitan Planning Organization - Federal transportation laws and regulations require the establishment of an MPO in every urbanized area of the U.S. with a population over 50,000. MPOs are responsible for meeting the federal metropolitan planning regulations for transportation.

