

**Winchester -Frederick County MPO
Frederick County Administrative Offices
First Floor Conference Room
Policy Board Meeting Minutes
June 16, 2010 - 10:00 a.m.**

1. ADMINISTRATIVE ITEMS:

- a. Welcome and Introductions – Chairman Shickle welcomed everyone to the meeting.
- b. Review and Approval of the Minutes of the May 19, 2010 Policy Board Meeting – **A motion was made by Mr. DeHaven approving the minutes. Motion seconded by Mr. Riley. Motion carried.**
- c. Financial Report – The Board reviewed the report with no questions; no action required.
- d. Committee Meeting Status Report – The Board reviewed the report with no questions; no action required.

2. Public Comment Period – None reported.

3. Long Range Transportation Plan (LRTP) Update

Mr. Price stated that the Project Steering Committee is currently working on the project cost spreadsheet. Once they have reviewed and made final changes, the spreadsheet will be forwarded to the TAC and Policy Board. Mr. Price stated that final adoption will be this fall.

4. VAMPO Bylaws Update

Mr. Price stated that draft copies of the VAMPO bylaws are included in the agenda packet. He briefly reviewed them with the Policy Board. The board made several suggestions in reference to changes to the bylaws. Section 4.2 Member Qualifications: *Designate an Alternate*. Section 8.1 Dues: *Large MPO's pay majority of dues*.

5. Federal Transportation Stimulus Program Update

Mr. Chris Price provided an update regarding grant opportunities under the Federal Transportation Stimulus Program. He stated that an upcoming opportunity is the Tiger II Grants Program. Discussion continued reference to which projects to submit. The Board agreed to submit Route 37 and I-81 Exit 313 bridge redecking. **A motion was made by Mr. Riley approving submittal of those projects. Motion seconded by Mr. Henshaw. Motion carried.**

6. July Meeting Schedule

Ms. Taylor reviewed the following meeting schedule:

Tuesday, June 30 and July 6-**Project Steering Committee** –Frederick County Administrative Offices
Tuesday, July 6- Technical Advisory Committee @ 10:00 a.m.–Frederick County Administrative Offices
Citizens Advisory Committee - Canceled
Wednesday, July 21 – Policy Board @ 10 a.m. – Frederick County Administrative Offices

7. Other Business

Mr. Price gave an update on the Millwood Avenue Study. He stated that thirteen proposals have been received. He stated that the Project Steering Committee will meet on June 30th to review the proposals and will make a decision on which consultants to interview.

Mr. Price stated that the WinFred MPO's presentation to the CTB is scheduled for Wednesday, July 14th. He stated this is our opportunity to update the CTB. Mr. Shickle requested bullet points of the presentation.

Meeting adjourned at 10:40 a.m.