

**Winchester -Frederick County MPO
First Floor Conference Room
Policy Board Meeting Minutes
March 18, 2009 - 10:00 a.m.**

In the absence of Chairman Shickle, Mr. Chris Price called the meeting to order at 10 a.m. with the following members present: Mr. Mike Kehoe, Mr. Chuck DeHaven, Mr. Garrett Moore, Mr. John Riley, Mr. Brannon Godfrey for Mr. Mike Butler and Mr. John Willingham.

Others present: Mr. Terry Short, Mr. John Bishop, Mr. Jerry Copp, Mr. Tim Youmans, Mr. Gary Lofton, Mr. Keith Brown representing Access Independence, Ms. Tiffany Tran, Ms. Karen Taylor and Mr. Alex Bridges representing the Northern Virginia Daily.

1. ADMINISTRATIVE ITEMS:

- a. Welcome and Introductions – Mr. Price welcomed everyone to the meeting and a roundtable of introductions were made.
- b. Election of Vice Chairman – The board agreed that this item would be tabled until the next scheduled meeting. The board agreed that Mr. Price would conduct the meeting in the Chairman and Vice-Chairman’s absence.
- c. Review and Approval of the Minutes of the December 17, 2008 Policy Board Meeting – **A motion was made by Mr. Kehoe approving the minutes. Motion seconded by Mr. Moore. Motion carried.**
- d. Financial Report – The committee briefly reviewed the report; no action required.
- e. Committee Meeting Status Report – The committee briefly reviewed the report; no action required.
- f. Review and Approval of a resolution authorizing the Secretary-Treasurer to file a FY2010 Section 5303 grant application (Transit Planning Funds) with the Virginia Department of Rail and Public Transportation – **A motion was made by Mr. Riley to approve the resolution. Motion seconded by Mr. Moore. Motion carried.**

2. Public Comment Period – None reported.

3. Draft FY2010 Unified Planning Work Program (UPWP)

Mr. Price reviewed, in detail each of the tasks in the draft work program. Mr. Price noted that under work task 5, the Technical Advisory Committee added roundabout training to the General Planning list. Mr. Price noted under work task 8 (Route 37 Access Management Study-Phase II) the City, County, and MPO staff met with VDOT in reference to advancing this project. He stated that Mr. Moore graciously advocated that the MPO could pursue VDOT’s Transportation and Mobility Planning Department (TMPD) who funded the original project. He stated that TMPD would help refine the project further to come up with reasonable level of service alternatives. Mr. Price stated that by using VDOT to study the project it would save a tremendous amount of money and time because we would be utilizing the work that has been done thus far. Mr. Price stated Mr. Youmans, Mr. Bishop and he have put together questions for VDOT to help guide the process. Mr. Price stated that we should hear from VDOT soon with a go ahead to move forward with the project.

Mr. Bishop brought up for discussion the regional transportation demand model that VDOT manages. He stated that the modeling section in the VDOT Central Office has been cut down considerably. He stated that the City and County have used this source in the past. He stated that the MPO may want to consider an on-call consultant. Mr. Price stated that this would affect the update of the Long Range Transportation Plan.

During Discussion, **a motion was made by Mr. Riley authorizing the 20 day public comment and review period and to add transportation analysis and modeling with a budget under work task 5. Motion seconded by Mr. Moore. Motion carried.**

4. City and Countywide Transit Study Update

Mr. Price stated that the consultant for the transit study presented recommendations to City and County representatives during the March 2nd MPO work session. He stated that there is a fair amount of interest in extending a route to Lord Fairfax Community College. Mr. Price stated that ultimately it will be up to the jurisdictions in deciding the proposed implementation of the recommendations and funding. Mr. Price recommended moving forward with the jurisdictional review and comment process; the board concurred with Mr. Price's recommendation. A public meeting will be held prior to final approval of the study by the Policy Board.

5. April MPO Meeting schedule

Ms. Taylor reviewed the meeting schedule. Mr. DeHaven requested that the Project Steering Committee meetings be added to the schedule.

Tuesday, April 7 – Technical Advisory Committee @ 10 a.m. – Timbrook Building

Tuesday, April 14 – Citizens Advisory Committee @ 8 a.m. – First Bank

Wednesday, April 15th – Policy Board @ 10 a.m. – Frederick County Administration Building

6. Other Business

The committee discussed the stimulus package. Mr. Price stated that the principal agenda item for the Regional Commission's March meeting will be the stimulus package.

Mr. Moore stated that the highway portion of the stimulus package for Virginia is between 450 to 650 billion dollars.

Meeting adjourned at 10:45 a.m.